

Louth Town Council

The Sessions House, Eastgate,
Louth, Lincolnshire, LN11 9AJ

01507 355895

clerk@louthtowncouncil.gov.uk



Annual Meeting - Election of Mayor

To the Members of the Town Council of Louth:

You are hereby summoned to attend the Annual Meeting of Louth Town Council which will be held on Tuesday 15th May 2018 in The Old Court Room, The Sessions House, Eastgate, Louth at 7pm. The business to be dealt with at the meeting is listed in the agenda below.



Mrs. L.M. Phillips

Town Clerk

Dated this 8th Day of May 2018

AGENDA

ROBED TOWN COUNCIL

1. Election of Mayor (Chairman)

Council to receive nominations and to elect the Mayor of Louth (Chairman) to hold office until the Annual Meeting of Louth Town Council in 2019 followed by:

- a) Declaration of Acceptance of Office by Mayor Elect
- b) Mayor's Address - The Mayor to address and thank the Council.
- c) Vote of Thanks to Retiring Mayor
 - i. A vote of thanks to the retiring Mayor
 - ii. The Mayor will present a replica of the Arms of the Town to the retiring Mayor.
- d) Reply of the Retiring Mayor, Councillor Mrs. Pauline Watson will reply, and confirm recipient of the Arms, for Services to the Town.
- e) Appointment of Chaplain, The Mayor will announce the arrangements for the Mayor's Chaplain.

2. Election of Deputy Mayor

Council to receive nominations and to elect Deputy Mayor (Vice Chairman) to hold office until the Annual Meeting of Louth Town Council in 2019.

3. Apologies for Absence

4. Committees of the Council

On a proposal by the Mayor, seconded by the Deputy Mayor, the Council will re-establish Committees, and confirm terms of reference, delegated authority and members:

- a) Planning Committee (PL), All Members,
- b) Governance and Finance Committee (G&F), All Members,
- c) Community Resources Committee (CR), All Members, and
- d) Personnel (PERS) Committee (5 members)

as Committees of Louth Town Council.

- 5. Louth Town Council Governance**
Council to resolve that Standing Orders, Financial Regulations and Code of Conduct have been received by members and have been correctly adopted / reviewed. Council to note that other adopted policies of Louth Town Council are available to view at www.louthtowncouncil.gov.uk.
- 6. Town Clerk**
On a proposal by the Mayor, seconded by the Deputy Mayor the Council will confirm delegated authority to the Town Clerk as contained within Standing Orders and Financial Regulations.
- 7. Representation on External Bodies and Arrangements for Reporting Back**
Council to receive nominations and resolve upon representation and reporting back from:
 - a) ELDC Area Forum
 - b) CCTV Partnership (Representative and reserve)
- 8. Council's Membership of Other Bodies**
Councillors to note that Louth Town Council is a member / associate of:
 - a) Lincolnshire Association of Local Councils (LALC)
 - b) Historic Towns Forum (Free associate)
- 9. Inventory**
Members to confirm receipt of schedules of land and assets (Issued 13th March 2018).
- 10. Insurance**
Council to note that the arrangement for insurance cover, of all insured risks was reviewed by the Governance and Finance Committee on 13th March 2018.
- 11. Meetings of the Council**
Council to confirm that the dates of the meetings of Louth Town Council and Committees are as per the schedule approved 13th March 2018 and authorise the Town Clerk to issue summons accordingly.
- 12. NJC Pay Scales**
Council to note that the National Joint Council for Local Government Services (NJC) has reached agreement on the new pay scales for 2018/19, to be implemented from 1st April 2018, and resolve upon adoption and back payment.
- 13. Next Meeting**
The date of the next scheduled meetings of Louth Town Council will take place on Tuesday 22nd May 2018 when Chairmen / Vice Chairmen and working groups of Committees will be elected / established.